

Registered charity 1098156

**Natural Science Collections & the Law**

NatSCA and the Ellerman funded initiative SWANS are working together to share information on current legislation when working with Natural Science Collections.

**15th June 2016 – University of Bristol**

Please complete this booking form and send to Holly Morgenroth address below by 5th-June-2016. Please keep a copy of your form for reference.

**DELEGATE DETAILS:**

|  |  |
| --- | --- |
| **Name(s):** |  |
| **Organisation:** |  |
| **Address:** |  |
| **E-mail:** |  |
| **Tel:** |  |
| **Twitter Handle** |  |

Ticket Prices:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Cost per delegate | Number of delegates | Total cost |
| Member\* | £29 |  |  |
| Non-member\*\* | £49 |  |  |
|  |  | TOTAL |  |

Please specify any requirements you have

|  |  |
| --- | --- |
| Access requirements |  |
| Are you happy to share your email address, organisation address etc? |  |

\* Please note that two member rate places are permitted at each workshop for institutional members.

\*\* For just £20 you can become a NatSCA member and enjoy member rate places at our conferences and workshops as well as receiving our annual journal. Contact membership@natsca.org for information, or join online at <http://natsca.org/membership>

NatSCA organises many training events; planned for 2016 so far are Natural Sciences and the Law, Using Social Media, Digitisation, Understanding the Nagoya protocol and the Convention on Biological Diversity. The NatSCA Conference and AGM will be held in Derby on the 21-22nd April.

NOTE: Places for this meeting are limited and priority is given to those booking using Eventbrite. A small quota of tickets has been reserved for those booking using this form, so please return it ASAP.

NatSCA reserves the right to cancel this course if attendance is too low - full refunds will be issued. Delegates will be notified on 8-06-2016. After this date NatSCA will only issue refunds at a delegate's request if their place can be filled by someone else.

Please complete the payment section of the form as FULLY and ACCURATELY as possible

Please answer ‘yes’ where appropriate.

|  |  |
| --- | --- |
| Delegate Names: |  |

|  |
| --- |
| I will be paying |
| I have enclosed a cheque with this form |  |
| I have already sent payment by bank transfer |  |
| Please send an invoice for the amount above |  |
| Please issue a receipt |  |

Who will be paying for this course?

|  |  |
| --- | --- |
| Myself  |  |
| My institution  |  |
| Don’t know yet |  |

|  |
| --- |
| Institutional Payment |
| My institution will pay by cheque or bank transfer |  |
| Please send an invoice for the amount above |  |
| Please issue a receipt |  |
|  |
| \*Name of institution paying |  |
| \*Invoice made out to |  |
| Purchase Order Number |  |
| \*Invoice sent by post or email to |  |

\*e.g. for myself at RAMM I would complete as:

Exeter City Council

Exeter City Council, Civic Centre, Paris Street, Exeter, Devon, EX1 1JN

Holly.Morgenroth@exeter.gov.uk

Online Payment

You can pay for this event online through Eventbrite by following this link:

Cheques - Please make cheques payable to the ‘Natural Sciences Collections Association’

##### BACS payments - Please quote the invoice number with all transfers. If an invoice is yet to be issued the delegate’s name must be quoted.

Bank – HSBC

Branch – Hereford High Town Branch, 35, High Town, Hereford, HR1 2AQ

Sort Code – 40-24-11

Account no. – 91645722

Account name – Natural Sciences Collections Association

**Please send booking forms and payments to:**

**Holly Morgenroth:** 3 Abbey Road, Exeter, Devon, EX4 7BG. treasurer@natsca.org

Please do not send them to me at work (RAMM)